

# Yakama Nation Application Check List

When completing your application please be sure to do the following:

- ✓ Type application, print & sign. (received application via email)  
Print clearly, use Black/Blue Ink.
- ✓ Complete address.
- ✓ Make certain your phone number is legible.
- ✓ If you have a resume, please include a copy.  
\*Note: Application must be filled out completely.
- ✓ If you have a driver's license, please list your number.
- ✓ **DO NOT WRITE ANY JOB ANNOUNCEMENT NUMBERS ON THE APPLICATION.**



## **Mandatory Attachments:**

- ✓ Proof of all college degrees. (If applicable)
- ✓ Provide your Tribal I.D. (If applicable)
- ✓ Provide Driver's License (If applicable)

**\*\*Note: For positions requiring a valid Washington State Driver's License, applicants are required to provide a current state driving abstract with their tribal employment application.**



- ✓ Provide Social Security Card.
- ✓ If you are claiming to be a descendant or spouse of enrolled member, please provide proper documentation.
- ✓ If you are claiming to be a Veteran, please attach your DD 214.

**\* Note copies of identification are required. Applications will not be accepted without proper identification. NO EXCEPTIONS!**

**\*\* Remember, applications are kept on file for six (6) months. It is your responsibility to keep up-dated. \*\***

Thank you  
Office of Personnel